

Annex A – the role of the Scottish Committee

1 Each year members visit a wide variety of tribunals and public inquiries to see at first hand the operation of current procedures. Some tribunal systems hold infrequent hearings, others many hundreds a year, and we ensure that each system receives at least one visit every two years. If there has been a change in the governing legislation we might increase the number of visits to see how the changes are affecting procedures. From time to time we also make extra visits to a chosen tribunal system in order to produce a more in-depth analysis.

2 We aim to undertake some 50 visits a year. In this reporting period our members made 58 visits: details are at **Annex E**.

3 Members of this Committee are not involved in the proceedings, nor the decisions taken at hearings, nor the recommendations following inquiries. Our backgrounds cover a wide range of professions and experience but we are not expert in any one of the diverse subjects dealt with by tribunals. We are present only to observe the procedures. We take a close interest in matters such as the suitability of the premises; the working of the tribunal and its staffing; the conduct of the hearing; the panel membership and its training; and the quality of any guidance literature. During any visit we try to discuss the operation of the tribunal with the members and clerk involved in the hearing.

4 Our prime concern is to be satisfied that the hearing is seen to be conducted in an open, fair and completely impartial way. Our visiting member produces a report on each visit: this report is for our own internal use only. There is no statutory report back to the tribunal. In the past we have only raised matters with the relevant tribunal system or Government department if we have identified serious problems. However our approach, which is increasingly focused on the user's experience, is now much more open and we do discuss what we have observed - both the positives and the negatives - with the panel members after the hearing is over before we write to the tribunal system or the relevant department. This change in policy has been made possible with the availability of our Framework of Standards document against which we measure the tribunal's performance.

5 We again wish to record our appreciation of the assistance and co-operation of the appeal systems we visit, without which we could not carry out our statutory duties properly.

6 We must stress that we are not a complaints body: the Tribunals and Inquiries Act gives us no authority to investigate or adjudicate on

complaints about the handling of individual cases by tribunals or inquiries under our supervision. Our statutory role, and that of our parent Council on Tribunals, is to advise the Government and its departments on matters concerning the rules of procedure under which tribunals operate and to provide advice on proposals to change the jurisdiction, constitution or procedures of the tribunals we supervise.

7 Those who are unhappy about the handling of an individual case should seek advice from the Citizens Advice Bureau, legal advice centre or solicitor. Such advice can often be obtained at a reduced fee or at no charge.

Costs of the Scottish Committee

8 The Scottish Committee's funding is made available from the Council on Tribunals and ultimately through the Department for Constitutional Affairs in accordance with Section 3(3) of the Tribunals and Inquiries Act 1992. Certain costs, in particular accommodation and IT, are funded centrally and do not feature in the account below. Other costs, principally staffing and travel and subsistence, are determined centrally but paid from the Council on Tribunal's and the Scottish Committee's budget respectively.

9 A breakdown of the expenditure for the financial years 2003-2004 and 2004-2005 is detailed below.

	2003-2004	2004-2005
Staff salaries*	59,309	61,078
Members' retainers**	36,051	37,512
Members' travel costs	6,295	8,624
Administrative costs including office supplies, postage, etc	20,580	20,516
Total	122,235	127,730

* Staff are permanent civil servants seconded from the Scottish Executive. These costs include NI contributions and superannuation.

** Excludes the salary of the chair and retainers for members of the Scottish Committee who also serve on the Council. These costs are shown in the Council's own report.

Annex B – the constitution and functions of the Council and the Scottish Committee

1 The Council on Tribunals and its Scottish Committee are independent bodies first established in 1958 and now operating under the Tribunals and Inquiries Act 1992.

2 The principal functions of the Council, as laid down in the 1992 Act, are:

- to keep under review the constitution and working of the tribunals specified in Schedule 1 to the Act and, from time to time, to report on their constitution and working;
- to consider and report on matters referred to the Council under the Act with respect to tribunals other than the ordinary courts of law, whether or not specified in Schedule 1 to the Act; and
- to consider and report on these matters, or matters the Council may consider to be of special importance, with respect to administrative procedures which involve or may involve the holding of a statutory inquiry by or on behalf of a Minister.

3 The term ‘statutory inquiry’ means (i) an inquiry or hearing held in pursuance of a statutory duty, or (ii) a discretionary inquiry or hearing designated by an Order under section 16(2) of the Act. The relevant Order now in force is the Tribunals and Inquiries (Discretionary Inquiries) Order 1975 (SI 1975/1379) as amended (SI 1976/293, SI 1983/1287, SI 1990/526 and SI 1992/2171).

4 The 1992 Act stipulates that the Council must be consulted before procedural rules are made for any tribunal specified in Schedule 1 and on procedural rules made by the Lord Chancellor or Scottish Ministers which relate to statutory inquiries. They must also be consulted before any exemption is granted from the requirement in section 10 of the Act to give reasons for decisions. In turn, the Council must consult the Scottish Committee on any rules relating to tribunals which come under its direct supervision or on any matter referred by Scottish Ministers prior to finalising any report. In addition, the Scottish Committee has the right in certain circumstances to report directly to Scottish Ministers.

5 In general terms the Scottish Committee supervises those tribunals and inquiries which are constituted under Scottish legislation and acts for the Council in overseeing tribunals held in Scotland that have a basis in Great Britain legislation. It has long been accepted

practice for Departments to approach the Scottish Committee directly with proposals relating to tribunals and inquiries in Scotland.

6 The Council consists of 15 members appointed by the Lord Chancellor and Scottish Ministers, one of whom is appointed as chair. The Scottish Committee is made up of 3 members of the Council designated by Scottish Ministers plus a further 4 persons, not Council members, whom they also appoint. The Parliamentary Commissioner for Administration (Ombudsman) and the Scottish Public Services Ombudsman are ex officio members of both the Council and the Scottish Committee. Retainers and certain travel expenses are paid to all appointed members of the Council and Scottish Committee.

7 The Scottish Committee meets five times a year with those members who sit on the Council additionally attending a monthly meeting in London.

8 The Council is required to make an annual report which must be presented to both the Westminster and Scottish Parliaments and may, at any time, make a special report on its own initiative under paragraphs 2.1 or 2.3 above. Although not required to do so by statute, the Scottish Committee also produces an annual report which concentrates heavily on Scottish issues and details consultations handled directly by the Scottish Committee. The report is laid before the Scottish Parliament and is given a very wide circulation to interested bodies throughout Scotland.

Annex C – code for consultation with the Scottish Committee

Introduction

1 This Code has been prepared to remind Departments of the obligation on them to consult the Scottish Committee of the Council on Tribunals on proposals for certain subordinate legislation and to suggest the desirability of consulting it on proposals for certain other primary and subordinate legislation. It also suggests the form and timing of such consultations. The Code was originally circulated to coincide with the coming into force of the Tribunals and Inquiries Act 1992.

Subject Matter and Timing of Consultation

2 Under Section 8 of the Tribunals and Inquiries Act 1992 no power of a Minister, the National Assembly for Wales, the Lord President of the Court of Session, the Commissioners of Inland Revenue or the Foreign Compensation Commission to make, approve, confirm or concur in procedural rules for certain tribunals is exercisable except after consultation with the Council: a similar obligation to consult the Council is placed on the Treasury. Rules made after such consultation usually state that consultation has taken place. The tribunals concerned are referred to in this Code as ‘scheduled tribunals’, a term further explained at paragraph 9 of this Code. Similarly, the Lord Chancellor and Scottish Ministers are under a statutory obligation to consult the Council with regard to procedural rules for statutory inquiries. Where consultation is mandatory, it is necessary for instruments containing the proposed rules to be submitted to the Council in draft form before they are made.

3 Before seeking advice on procedural rules, the Council and the Scottish Committee recommend those responsible for drafting them to consult and make use of, so far as may be appropriate, the Council’s Guide to Drafting Tribunal Rules published in November 2003 which updates significantly, and replaces, the original Report on Model Rules of Procedure for Tribunals (Cm 1434, March 1991). Copies are available from the Scottish Committee Secretary.

4 Consultation on proposals for primary legislation affecting tribunals or statutory inquiries, or on rules for statutory inquiries other than those referred to in paragraph 2, is not mandatory, but usually takes place and is welcomed. As explained in paragraph 8 of this Code, we consider that such consultation is most effective and

beneficial to Departments if it takes place at an early stage in the formulation proposals.

5 Consultation on proposals for primary legislation affecting the rights of the citizen which may require consideration of whether, and in what form, new adjudicative procedures are necessary or desirable is also welcomed.

Time allowed for Consultation

6 The Scottish Committee expects that Departments consulting it will always allow as much time as possible to prepare and submit its comments. This is particularly important when consultation is mandatory and the statutory instrument will state that such consultation has taken place. The Committee normally meets in February, April, June, September and November. It is hoped that Departments will understand that, if considered advice on any important matter is required, certain minimum periods of consultation are necessary. The Committee suggests that the following should be regarded as the optimum periods for consultation:

- (a) where proposals are of a routine kind and do not raise major questions of principle or require significant reading: 3 weeks;
- (b) where proposals involve major new issues: 6 weeks.

7 Where, for unavoidable reasons, consultation has to be completed in a shorter time, the minimum periods which will enable the Committee to give proper consideration to proposals may be taken to be two weeks and three weeks respectively. If these suggested minimum periods cannot be adhered to and an explanation is given, the Committee will endeavour to complete the consultation process in such time as may be available. The Committee accepts that many proposals cannot be timed to match fixed meetings and the Secretary frequently undertakes consultation by post and e-mail. However this of necessity adds a further time factor and makes the above-suggested minimum periods even more relevant.

8 The Committee is very conscious of the constraints imposed on Departments by the Parliamentary timetable. The Committee considers, however, that if difficulty is foreseen in meeting the recommended minimum periods, consultation need not be delayed until a full draft of the new legislation has been produced but in suitable cases may be initiated at an earlier stage, perhaps with regard to specific provisions. Indeed, particularly with regard to non-mandatory consultations, the Committee suggests that the best time for

consultation will often be when proposals have taken reasonably firm shape but before Ministers are committed; the Committee may be able to suggest means of solving an adjudication problem which may not have occurred to the Department, e.g. by amending the powers of an existing tribunal to enable it to undertake the work rather than by creating a new tribunal.

Scheduled Tribunals

9 The tribunals which come within the jurisdiction of the Council and the Scottish Committee (referred to in this Code as 'scheduled tribunals') are (i) those which are listed in Schedule 1 to the Tribunals and Inquiries Act 1992 and (ii) those tribunals which have been specified in legislation made under section 13 of that Act amending Schedule 1. The Committee will be able to give a view of any case in doubt.

Process of Consultation

10 In submitting draft instruments to the Committee in cases of mandatory consultation, a copy of the draft should be sent to the Committee with an explanatory statement and any necessary covering letter. Where proposals for primary legislation are concerned, a letter will usually suffice, although material such as draft clauses or instructions to Parliamentary Counsel is particularly helpful.

11 The Committee's comments will be submitted in writing.

Reporting the Results of Consultation

12 It is usual for the outcome of the consultations between Departments and the Committee to be reported in the Committee's annual report, but in every case the accuracy of such reports is cleared with the Departments concerned before publication. Where consultation has taken place on a confidential basis, that confidence is respected.

13 Where the Committee has, when consulted, expressed views on an important question of principle, and it is intended to inform Parliament or the public that it has been consulted, the Committee trusts that the general tenor of its advice will be stated at that time.

Annex D – statistics relating to tribunals supervised by the Scottish Committee

1 JANUARY TO 31 DECEMBER 2004 UNLESS OTHERWISE STATED

A = Tribunals under the direct supervision of the Scottish Committee

B = GB tribunals supervised in Scotland by the Scottish Committee on behalf of the Council

All figures provided by the relevant tribunal

TRIBUNAL (unless otherwise indicated figures relate to hearings held in Scotland)	CASES (a) b/f from 2003 (b) received in 2004 (c) withdrawn (d) decided in 2004 (e) c/f to 2005	WAITING TIMES (a) weeks from receipt of appeal to hearing (b) days from hearing to despatch of decision
A AGRICULTURE <i>Agricultural Arbiters</i> under S.61 of or sch.7 to the Agricultural Holdings (Scotland) Act 1991	(a) 56 (b) 0 (c) 9 (d) 0 (e) 47	(a) Not available (b) Not available
B APPEALS SERVICE <i>Unified Appeal Tribunals</i> under S.4 of the Social Security Act 1988	(a) 7,480 (b) 35,279 (c) 2,439 (d) 28,345 (e) 6,769	(a) 11 (b) 2
B AVIATION <i>The Civil Aviation Authority</i> constituted in accordance with S.2 of the Civil Aviation Act 1982	(a) to (e) 0	This tribunal has not sat in Scotland during the course of the year
B BETTING LEVY <i>The Betting Levy Appeal Tribunal for Scotland</i> under S.29 of the Betting Gaming and Lotteries Act 1993	(a) to (e) 0	This tribunal has not sat in Scotland during the course of the year
B COPYRIGHT <i>The Copyright Tribunal</i> under S.145 of the Copyright, Designs and Patents Act 1998	(a) 4 (b) 2 (c) 1 (d) 1 (e) 4	(a) Not available (b) Not available
B CRIMINAL INJURIES <i>Criminal Injuries Compensation Adjudicators</i> appointed under S.5 of the Criminal Injuries Compensation Act 1995	GB Figures 1.4.04-31.3.05 (a) 4,879 (b) 3,211 (c) 328 (d) 3,663 (e) 4,099	(a) 126 from receipt of hearing documents to resolution of appeal (b) 0 - given at hearing

TRIBUNAL (unless otherwise indicated figures relate to hearings held in Scotland)	CASES (a) b/f from 2003 (b) received in 2004 (c) withdrawn (d) decided in 2004 (e) c/f to 2005	WAITING TIMES (a) weeks from receipt of appeal to hearing (b) days from hearing to despatch of decision
A CROFTING <i>Crofters Commission</i> under S.1 of the Crofters (Scotland) Act 1993	1.4.04-31.3.05 (a) 2 (b) 11 (c) 0 (d) 13 (e) 0	(a) 12 (b) 44 dependent on next available board meeting for decision on case
A DAIRY PRODUCE <i>Dairy Produce Quota Tribunal for Scotland</i> under sch.6 to the Dairy Produce Quota Regulations 1997	(a) to (e) 0	This tribunal has not sat in Scotland during the course of the year
A EDUCATION Education Appeal Committees under S.280 of the Education (Scotland) Act 1980 <i>Independent Schools Tribunal</i> under S.100 and 103 of, and sch.2 to, the Education (Scotland) Act 1980	1.8.03-31.7.04 Placing: (a) Not available (b) 677 (c) 192 (d) 481 (e) 4 Exclusions: (a) to (e) Not available (a) to (e) 0	(a) Not available (b) Not available (a) Not available (b) Not available This tribunal has not sat in Scotland during the course of the year
A EMPLOYMENT <i>The Employment Tribunal</i> under S.5(1) of the Industrial Tribunals Act 1996	(a) 11,522 (b) 7,745 (c) 6,548 (d) 2,180 (e) 10,539	(a) 18 (b) 19
B FAIR TRADING/COMPETITION <i>The Director General of Fair Trading</i> under sch.1 to the Fair Trading Act 1973 <i>Competition Appeal Tribunal</i> established under S.12 of the Enterprise Act 2002	GB figures 1.4.04-31.3.05 (a) 68 (b) 146 (c) 36 (d) 128 (e) 50 (a) 2 (b) 0 (c) 2 (d) 0 (e) 0	(a) 19 (b) 156 (a) Not available (b) Not available

TRIBUNAL (unless otherwise indicated figures relate to hearings held in Scotland)	CASES (a) b/f from 2003 (b) received in 2004 (c) withdrawn (d) decided in 2004 (e) c/f to 2005	WAITING TIMES (a) weeks from receipt of appeal to hearing (b) days from hearing to despatch of decision
B FINANCE <i>Financial Services and Markets Tribunal</i> under S.132 of, and sch.13 to, the Financial Services and Markets Act 2000	(a) to (e) 0	This tribunal has not sat in Scotland during the course of the year
A FOOD <i>Meat Hygiene Appeal Tribunal</i> under S.26 of the Food Safety Act 1990	(a) to (e) 0	This tribunal has not sat in Scotland during the course of the year
A FORESTRY <i>Forestry Committees</i> appointed in Scotland for the purpose of the Forestry Act 1967	(a) to (e) 0	This tribunal has not sat in Scotland during the course of the year
B IMMIGRATION <i>Asylum Support Adjudicators</i> under S.102 of, and sch.10 to, the Immigration and Asylum Act 1999 <i>Immigration Adjudicators</i> under S.81 of the Nationality, Immigration and Asylum Act 2002 <i>Immigration Appeal Tribunal</i> under S.100 of the Nationality, Immigration and Asylum Act 2002	1.4.04-31.3.05 (a) 0 (b) 7 (c) 3 (d) 4 (e) 0 GB figures (a) 21,722 (b) 109,305 (c) } 105,590 (d) } (e) Not available (a) 12,801 (b) 45,164 (c) } 48,152 (d) } (e) Not available	(a) 1 (b) 2 (a) Not available (b) Not available (a) Not available (b) Not available
B INFORMATION <i>Information Tribunal</i> constituted under S.6 of the Data Protection Act 1998 <i>Information Commissioner</i> appointed under S.6 of the Data Protection Act 1998	(a) to (e) 0 (a) to (e) 0	This tribunal has not sat in Scotland during the course of the year
B INSOLVENCY <i>Insolvency Practitioners Tribunal</i> under S.396 of the Insolvency Act 1986	(a) to (e) 0	This tribunal has not sat in Scotland during the course of the year

TRIBUNAL (unless otherwise indicated figures relate to hearings held in Scotland)	CASES (a) b/f from 2003 (b) received in 2004 (c) withdrawn (d) decided in 2004 (e) c/f to 2005	WAITING TIMES (a) weeks from receipt of appeal to hearing (b) days from hearing to despatch of decision
A LAND <i>Lands Tribunal for Scotland</i> under S.1(a) of the Lands Tribunal Act 1949	(a) 171 (b) 77 (c) 95 (d) 44 (e) 109	(a) 21 (b) 32
A LOCAL TAXATION <i>Valuation Appeal Committees</i> under S.29 of the Local Government (Scotland) Act 1994 and Local Government Finance Act 1992	1.4.04-31.3.05 (a) 2,956 (b) 5,306 (c) 5,473 (d) 372 (e) 2,417	(a) 40 (b) 4
A NATIONAL HEALTH SERVICE <i>Discipline Committees</i> in accordance with S.19 of the NHS (Scotland) Act 1978 <i>National Health Service Tribunal</i> under S.29 of the NHS (Scotland) Act 1978 <i>National Appeal Panel for Entry to Pharmaceutical Lists</i> under sch.4 to the NHS (Pharmaceutical Services) (Scotland) Regulations 1995	1.4.04-31.3.05 (a) 9 (b) 11 (c) 7 (d) 3 (e) 910 (a) 0 (b) 2 (c) 1 (d) 0 (e) 1 (a) 0 (b) 14 (c) 0 (d) 8 (e) 06	(a) 40 (b) 90 (a) Not available (b) Not available (a) 13 (b) 5
B NATIONAL SAVINGS <i>National Savings Bank and National Savings Stock Register Adjudicator</i> under S.84 of the Friendly Societies Act 1992	(a) to (e) 0	This tribunal has not sat in Scotland during the course of the year
B PATENTS, DESIGNS, TRADEMARKS AND SERVICE MARKS <i>The Comptroller General</i> under S.7A(4) of the Deregulating and Contracting Out Act 1994	(a) to (e) 0	This tribunal has not sat in Scotland during the course of the year

TRIBUNAL (unless otherwise indicated figures relate to hearings held in Scotland)	CASES (a) b/f from 2003 (b) received in 2004 (c) withdrawn (d) decided in 2004 (e) c/f to 2005	WAITING TIMES (a) weeks from receipt of appeal to hearing (b) days from hearing to despatch of decision
A PENSIONS <i>Pensions Appeal Tribunals for Scotland</i> under S.8 of the War Pensions (Administrative Provisions) Act 1919 or the Pensions Appeal Tribunal Act 1943 <i>Police Pensions Appeal Tribunal</i> under S.1 of the Police Pensions Act 1976	(a) 89 (b) 263 (c) 50 (d) 223 (e) 79 1.4.04-31.0.05 (a) to (e) 0	(a) 12 (b) 7 This tribunal has not sat in Scotland during the course of the year
B POLICE <i>The Police Appeal Tribunal</i> established under S.55 of the Police and Magistrates Court Act 1994	1.4.04-31.0.05 (a) 2 (b) 8 (c) 1 (d) 7 (e) 2	(a) 15 (b) 20
A RENT <i>Rent Assessment Committees</i> under sch.4 to the Rent (Scotland) Act 1984	(a) 31 (b) 259 (c) 11 (d) 242 (e) 37	(a) 21 (b) 65 (times increased due to effect of 1 large case involving 157 properties)
B RESERVE FORCES <i>Reserve Forces Appeal Tribunal</i> under part IX of the Reserve Forces Act 1996	(a) to (e) 0	This tribunal has not sat in Scotland during the course of the year
B REVENUE <i>General Commissioners of Income Tax</i> under S.2 of the Taxes and Management Act 1970 <i>Special Commissioners of Income Tax</i> under S.4 of the Taxes and Management Act 1970	1.4.04-31.0.05 (a) Not available (b) 1,614 (c) 36 (d) 1,438 (e) 110 GB Figures (a) 217 (b) 214 (c) } 228 (d) } (e) Not available	(a) Not available (b) Not available (a) Not available (b) Not available

TRIBUNAL (unless otherwise indicated figures relate to hearings held in Scotland)	CASES (a) b/f from 2003 (b) received in 2004 (c) withdrawn (d) decided in 2004 (e) c/f to 2005	WAITING TIMES (a) weeks from receipt of appeal to hearing (b) days from hearing to despatch of decision
A ROAD TRAFFIC <i>Scottish Parking Appeals Service</i> under S.73 of the Road Traffic Act 1991 <i>The Traffic Commissioner</i> under part 1 of the Transport Act 1985 and the Public Passengers Vehicles Act 1981	1.4.04-31.4.05 (a) 371 (b) 2,330 (c) 756 (d) 1,441 (e) 504 (a) Not available (b) 157 (c) Not available (d) 157 (e) Not available	(a) 4 (b) 5 (a) Not available (b) Not available
B SOCIAL SECURITY <i>Social Security Commissioners</i> under sch.4 to the Social Security Act 1998 <i>Child Support Commissioners</i> under S.22 of the Child Support Act 1991	1.4.04-31.3.05 (a) 160 (b) 848 (c) 25 (d) 842 (e) 141 (a) 10 (b) 10 (c) 2 (d) 17 (e) 1	(a) Not available (a) Not available (a) Not available (b) Not available
A SOCIAL WORK <i>Children's Hearings</i> under the Children (Scotland) Act 1995	1.4.03-31.3.04 (a) Not available (b) 445,793 referrals to Reporter (c) Not available (d) 5,809 cases proceeding to a first hearing (e) Not available	(a) 16 from Reporter's first receipt of referral to holding of Children's Hearing (if any) (b) 3 but orally on the day
B TRANSPORT <i>Transport Tribunal</i> under sch.4 to the Transport Act 1985	(a) Not available (b) 3 (c) Not available (d) 1 (e) 2	(a) Not available (b) Not available
A VALUE ADDED TAX VAT and Duties Tribunals for Scotland under sch.12 to the Value Added Tax Act 1994	1.4.04-31.3.05 (a) 211 (b) 190 (c) 117 (d) 63 (e) 221	(a) 25 (b) 14

INQUIRIES Statistics for 1 April 2004 to 31 March 2005

Type of case	b/f from 2003-04	Received	Withdrawn	Decided by Scottish Ministers or planning authorities	Decided by Reporters	c/f to 2005-06
Planning appeals	330	894	68	8	802	346
Enforcement appeals	42	98	18	0	69	53
Local Plans	33	11	1	1	0	42
Inquiries opened	108					
Inquiries closed	69					
Reports issued	86					

Annex E – Scottish Committee visits 1 April 2004 - 31 March 2005

Tribunal system visited	Number	Location
The Appeals Service:		
Disability Appeals	2	Aberdeen, Edinburgh
Medical Appeals	2	Irvine, Kirkcaldy
Social Security Appeals	1	Stirling
Asylum and Immigration Tribunal	2	Glasgow
Criminal Injuries Compensation Appeals Panel	2	Glasgow
Crofters Commission	2	Inverness
Education Appeal Committee	5	Ayr, Dundee, Forfar, Motherwell, Peterhead
Employment Tribunal	2	Aberdeen, Edinburgh
Lands Tribunal	1	Perth
NHS Discipline Committee	2	Edinburgh, Glasgow
NHS National Appeal Panel	1	Duntocher
Pensions Appeal Tribunal	1	Edinburgh
Police Appeal Tribunal	1	Inverness
Rent Assessment Panel	1	Glasgow
Scottish Parking Appeals Service	2	Edinburgh, Glasgow
Special Commissioners of Income Tax	1	Edinburgh
Traffic Commissioner	1	Edinburgh
Valuation Appeal Committee	3	Ayr, Edinburgh, Glasgow
Training Events		
Appeals Service	1	Glasgow
Children's Hearings	1	Edinburgh
Education Appeal Committee	2	Glenrothes, Glasgow
Employment Tribunal	1	Aberdeen
Rent Assessment Panel	1	Glasgow
User Groups		
Appeals Service	1	Glasgow
Employment Tribunal	3	Edinburgh
Asylum and Immigration Tribunal	1	Glasgow
Special Commissioners of Income Tax	1	Edinburgh
Value Added Tax & Duties Tribunal	1	Edinburgh
Inquiries		
Public Inquiry	1	Edinburgh
Conferences		
Association of Chief Police Officers	1	Dunkeld
Scottish Association of Law Centres	1	Glasgow
Scottish Parking Appeals Service	1	Edinburgh
Scottish Rights Advice	1	Dunoon

Other

CICAP meeting	1	London
NHS Discipline Committee	1	Clydebank
Review of Children's Hearings	2	Edinburgh, Falkirk
Scottish Consumer Council - series of 6 seminars on the Civil Justice system in Scotland	1	Edinburgh

TOTAL **58**

Annex F – membership of the Council on Tribunals at March 2004

The Rt Hon the Lord Newton of Braintree OBE, DL – Chair
John Elliot WS – Chair of the Scottish Committee
Ann Abraham *ex officio*
Carolyn Berkeley JP
Professor Alice Brown *ex officio*
Elizabeth Cameron
Judith Edwards
Ros Hepplewhite JP
Susan Howdle
Penny Letts
Steve Mannion QPM
Bernard Quoroll
Professor Genevra Richardson
Dr Adrian Stokes OBE
Heather Wilcox